

Recd 25<sup>th</sup> March 2026

Office of the  
Director General,  
Telangana Fire, Disaster Response,  
Emergency and Civil Defence,  
Department, Hyderabad.  
**Dated: 25-03-2026.**

**Rc.No.15009/MSB/2026**

**CIRCULAR MEMORANDUM**

Sub:- Telangana Fire, Disaster Response, Emergency and Civil Defence, Department – TDR Certificates and Setback Relaxations Letters – Clarification issued – Reg.

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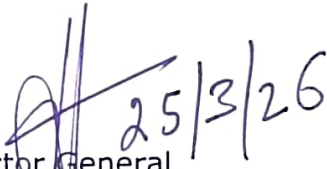
It is observed that while scrutinizing the applications for Fire No Objection Certificates (NOCs) the field officers of Fire Services Department are insisting on submitting the TDR Certificate and/or the Setbacks Relaxation letter by the applicant, as the case may be. This causes inordinate delays in some cases as the applicants are unable to procure and submit these documents quickly in some cases and ultimately leading to delays in processing the NOC files and arriving at a final decision.

2. The matter has been reviewed. It is felt that compulsory scrutiny of a TDR Certificate or a Setback Relaxation Letter is not a core duty of Fire Services Department. An application for a fire NOC can be scrutinized and processed by the Fire Services Department even without a TDR Certificate or a Setback Relaxation Letter.

3. In view of the above circumstances and to expedite the processing of NOC applications, it is clarified that if an applicant submits the TDR Certificate/Setback Relaxation letter at the time of applying for NOC, the same may be accepted and the file shall be processed further. However, in case the applicant has not submitted the TDR Certificate/Setback Relaxation letter at the time of applying for NOC, the Fire Department Officers shall not insist on compulsorily submitting these documents for further processing the files.

Instead, an undertaking by the applicant will be sufficient for record purpose, wherein the applicant will mention that he will avail TDR certificate/Setback relaxations, as the case may be. Under no circumstances the processing of NOC files shall be held up only for want of a TDR Certificate/Setback Relaxation letter.

4. These orders shall come into force with immediate effect.
5. The receipt of the Memorandum should be acknowledged.

  
Director General,  
Telangana Fire, Disaster Response,  
Emergency and Civil Defence,  
Department, Hyderabad.

To

The Regional Fire Officers, Multi Zone I & II, Hyderabad

All the District Fire Officers

Copy to the Director, TGDRE&CD, Hyderabad.

Copy to the Additional Director, TGDRE&CD, Hyderabad.

Copy to all Asst. District Fire Officers

Copy to all Station Fire Officers.

Copy to be uploaded on the website of Telangana State Fire Department.

Copy to the President, NAREDCO, Telangana.

Copy to the President, CREDAI, Telangana.

Copy to the President, FSAI, Telangana.